



Ecclesfield Primary School

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Autumn Term Parents' Meeting Appointments

Dear Parents and Carers,

I would like to invite you to the **Autumn term Parent Teacher meetings** to be held this half term for FS-Y6 Pupils.

Parents' Evening will still be a little different this year but nevertheless this is a very important opportunity to keep in touch about your child's academic progress and emotional health. They have been planned into the first half term so that the class teachers can reassure you that everything is going really well and/or share any emerging concerns.

These meetings will provide the following opportunities to discuss:

- how your child has settled into school
- your child's current attainment and emerging gaps
- any worries with behaviour or attendance
- provide you with reassurances of the positive elements that are working for your child
- where relevant, the discussion will include a shared joint approach towards addressing any concerns.

Our Autumn parents' meetings will be held via Zoom or over the phone depending on parental preference. Although we cannot invite parents into the school building at this time, staff look forward to discussing your child's progress so far this academic year with you. 'Parents meetings will be held on **Thursday 7th October and Tuesday 12th October.**

For parents of children in Y10 the meetings will take place on Tuesday 5th and Tuesday 12th October.

To book an appointment, you will need to use the Parents Evening Manager on ParentMail. This allows you to book your parents evening appointment from your smartphone, tablet or computer as soon as the booking system becomes 'live' which will be **Tuesday 28th September at 6.30pm.** **Please ensure that you confirm in the Notes section whether you require a zoom meeting or a telephone meeting.**



Appointment via Phone

Please be aware that the phone call may appear as an unknown number on your phone.

Appointment via Zoom

We will send the Zoom link via Class Dojo. Please use your child's name when entering the zoom meeting so staff know who is waiting. Your child's class teacher will admit you onto the video call at your allocated time.

If you require any assistance with using the booking system please contact the office staff. You can also visit the ParentMail help site: www.parentmail.co.uk/help/parenthelp/

Children with additional needs (Special Educational Needs)

As part of our commitment to strengthen parent and school links, we hold longer Structured Conversation meetings for children with Additional Needs. These replace the ten minute slots that you would otherwise have had. As Additional Needs Co-ordinators (SENCOs), Mrs Stevenson/Mrs Hancox will attend whenever possible. Mrs Stevenson/Mrs Hancox will be in touch to arrange the meetings, which will take place week commencing 11th October. **Please do not attempt to book a parents' meeting slot on the booking system.**

If at any time you would like to speak to the class teacher about a matter relating to your child, please ask for a telephone appointment via Class Dojo or call the office to arrange. Please do not delay if anything is worrying you, we all need to work together to resolve any issues.

Yours sincerely

R Binns
Head of School

