



Ecclesfield Primary School
High Street
Ecclesfield
SHEFFIELD
S35 9UD

Tel: 0114 2467396

Fax: 0114 2570854

E-mail: enquiries@ecclesfield-pri.sheffield.sch.uk
Executive Head J. Eagleton BSc Hons PGCE NPQH

8th March 2023

[Year 3 - Kingswood Residential School Visit Update](#)
[Monday 27th March - Wednesday 29th March 2023](#)

Dear Parents and Carers,

This letter contains information for our residential at Kingswood (Dearne Valley) from Monday 27th March to Wednesday 29th March 2023.

Part 3 and 4 must be completed by the parent/carer, signed and returned to your child's class teacher by Friday 17th March at the latest.

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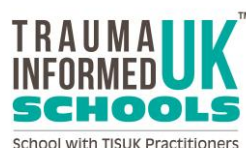
1. Activities and itinerary
2. Updated packing list
3. Consent and Medical form
4. Code of Conduct

We are very much looking forward to the three days!

If you have any questions, please ask your child's class teacher and we will be more than happy to help.

Miss Deighton, Miss Garner and Mrs Hurst

Y3 Team



I. Activities and itinerary

During our visit to Kingswood, the following activities have been organised for the children to take part in during the three day residential visit.

Please feel free to discuss these with your children beforehand:

- High ropes
- Team tech
- Orienteering
- Fencing
- Quick Zip
- Aero ball/laser
- Climbing
- Get Connected

The children will have the opportunity to take part in every activity once during our stay. We also plan to carry out several team building games during our visit and we have organised to participate in a disco night on the first night and a campfire on the second night.

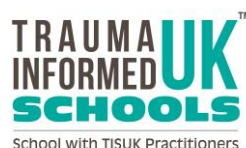
As you can appreciate, the children will be taking part in physical activities and therefore require suitable clothing for this. We have attached a copy of an essentials list that the children will need for the stay.

We are also hoping that the weather will be kind to us but if you could send your child prepared for any eventuality that would be much appreciated (sun cream, waterproof coat, hat, gloves, extra pairs of socks etc).

Due to regular menu changes made by Kingswood, we have yet to receive a confirmed menu for our visit.

Monday 27th March

- On the morning of Monday 27th March, the children will need to come to school into the **large hall via the green fire exit**. They will need their suitcase/bag which should have a clear name label on and a packed lunch or alternatively, you can order a grab bag school dinner using the **sQuid** offer entitled "**Kingswood Grab Bag**" by 11.59pm on Sunday 26th March.



- They do not need to wear their school uniform.
- They must be in school at the usual time, by **8.40am**.
- They will then leave their suitcase in the large hall and come up to class as normal as we are not departing until the afternoon.
- Members of school staff will be on hand to guide the children up to class after they have dropped off their bags.
- *If your child requires medication with them whilst away, please ensure that you sign this in with the designated member of staff in the school hall.*
- Parents/carers are asked to leave the hall once the children are in as we are not departing school until the afternoon.

Wednesday 29th March

- *We expect to return to school by 1.45pm.*
- Please collect your child from the large hall (green fire exit) at this time.
- If you are not able to collect your child at 1.45pm and require them to stay in school until 3.10pm, please complete the **sQuid** offer entitled "**Kingswood Collection Times**" by 11.59pm on Sunday 26th March.



2. Updated Packing list 2023

ESSENTIAL

- Pyjamas / Nightie
- Several T Shirts – for underneath warm tops (at least 4)
- Indoor shoes / slippers / thick slipper socks (some areas of the floor can be cold so these are very helpful)
- Several pairs of thick socks (minimum of 5 pairs)
- Warm hat, scarf and gloves
- Waterproof or similar (jacket/coat)
- 4 pairs of trousers minimum – tracksuit bottoms are ideal (denim is not suitable as it can get heavy when wet)
- A plastic carrier bag for dirty washing / smelly socks!
- Trainers/ suitable footwear for outdoor activities. Walking boots are ideal or durable trainers. Wellington boots are also good but only when paired with thick socks as the children's feet can otherwise become too cold.
- Unbreakable drinks container / Water bottle for bedtime
- 5 changes of underwear
- 2 or 3 warm tops (quick drying, eg jumper, fleeces, etc)
- Soap and shampoo
- Hand towel
- Toothbrush and toothpaste
- 1 towel (for when using the shower)
- Hairbrush / comb

USEFUL BUT NOT ESSENTIAL

- Books
- Playing cards
- Teddy/comfort item

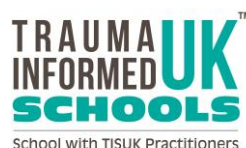
Please ensure all items of clothing are named.

We will not be swimming or doing water sports so the children do not need to bring in swimming paraphernalia.

Large suitcases are not a good idea as they have to be carried up to the buildings by the children.

No electrical items – no exceptions.

The children may bring a small teddy bear for comfort at night but this will be their own responsibility to look after.

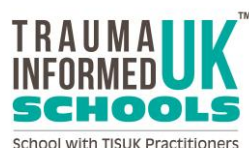


Though we can remind your children to look after their belongings, your child will be fully responsible for the items they bring and we cannot accept responsibility for lost or broken items.

You do not need to provide bedding (sheets etc.) as these are provided by Kingswood.

The children will need a packed lunch for the first day or will need to order a school grab bag using the sQuid offer entitled "Kingswood Grab Bag" by 11.59pm on Sunday 26th March.

They will not need any additional food throughout the three days so please do not send your child with any sweets or snacks as all food is provided by Kingswood.



3. Consent/Medical Form

(MANDATORY AND MUST BE COMPLETED AND RETURNED BY FRIDAY 17TH MARCH)

KINGSWOOD PARENTAL CONSENT FORM - MARCH 2023

School / Organisation: Ecclesfield Primary School

1. Details of Residential Visit.

Residential visit to Kingswood Outdoors Monday 27th March to Wednesday 29th March I agree to my son / daughter

_____ (name) _____ (date of Birth) taking part in the above visit and agree to his / her participation in any or all of the activities. I acknowledge the need for children to behave according to our behaviour policy and demonstrate responsible behaviour on his / her part.

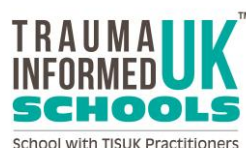
2. Medial Information.

Name of Doctor: _____

Address of Doctor's surgery: _____

Telephone: _____

Medical information questionnaire	Yes	No	Details
Does your child suffer from any skin problems?			
Does your child suffer from any back/joint problems?			
Does your child suffer from chest pains?			
Does your child suffer from headaches?			
Does your child have diabetes?			
Does your child have asthma?			
Does your child suffer from dizzy spells or regular fainting?			
Does your child suffer from seizures?			
Does your child have hearing loss?			
Is your child visually impaired?			



Does your son / daughter suffer from any medical conditions requiring regular treatment? e.g. diabetes, asthma, eczema, epilepsy etc?

YES / NO

Details: _____

Does he / she take any tablets, capsules, inhalers or any other form of regular medication?

YES / NO

Details: _____

To the best of your knowledge, has your son / daughter been in contact with any contagious or infectious diseases or suffered from anything in the last 4 weeks that may be contagious or infectious?

YES / NO

Details: _____

Is your son / daughter **allergic** to any medication / food etc?

YES / NO

Details: _____

Are there any other issues which we should be aware of? e.g. bed wetting, sleepwalking etc?

YES / NO

Details: _____

Has your son / daughter received a tetanus injection in the last five years? YES / NO

If we are required to administer any kind of medicines during the residential, additional details / dosage requirements etc. will be required on the morning of the visit. Please allow adequate time to discuss this with the group leader.

3. Dietary requirements

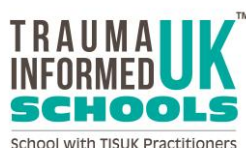
Please outline any special dietary requirements of your child:

Details: _____

4. Declarations

I undertake to inform the co-ordinator / head teacher as soon as possible of any change in the medical circumstances of my child between the date signed and the commencement of the visit.

YES / NO



I agree to my son / daughter receiving emergency medical treatment, including anaesthetic, as considered necessary by the medical authorities present.

YES / NO

I authorise the group leader to administer paracetamol (i.e. Calpol) to my child during the residential if necessary.

YES / NO

5. Contact Details

I may be contacted at the following telephone numbers:

Name: _____

Relationship to child: _____

Mobile Telephone: _____

Work Telephone: _____

Home Telephone: _____

If I am not available, please contact:

Name: _____

Relationship to child: _____

Mobile Telephone: _____

Work Telephone: _____

Home Telephone: _____

6. Behaviour

It is expected that children will at all times be totally obedient. On a residential visit, members of staff have very limited flexibility in dealing with unruly or disobedient children, so we reserve the right to expect parents to come to Kingswood to fetch home any child who we feel is a danger to themselves or is putting other members of the group, or the group's good reputation, (including adults) at risk.

Do you consent to this arrangement?

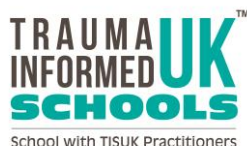
YES / NO

There can be no refund of payments if the child leaves early under these circumstances.

7. Mobile Phones

We ask you to show your support in not allowing your child to bring a mobile phone.

I confirm that my child will not bring a mobile phone to Kingswood.



8. Travel in Staff Cars

Occasionally it is necessary to transport children in a staff car.

Possible reasons include: medical emergencies, breakdown of arranged transport etc. Please confirm that you consent for this to take place.

I allow my child to travel in an insured staff car if deemed necessary during the residential.

YES / NO

9. Photographs

As the children are not allowed to take their mobile phones to Kingswood, school staff usually take photographs of the children participating in activities.

I allow my child to have their photograph taken for use in the slideshow in school.

YES/NO

I confirm that I have read the information and that the responses I have given are true.

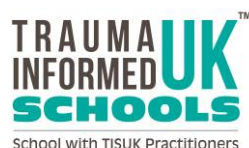
I consent to all agreements listed above.

I will notify the school of any changes to these details as soon as I made aware of them.

YES/NO

Signed: _____ Parent / Guardian

Date: _____



4. Kingswood Code of Conduct (MUST BE COMPLETED AND RETURNED BEFORE FRIDAY 17TH MARCH)

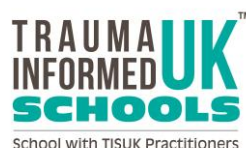
Kingswood are dedicated to providing a safe, secure and positive environment for customers of all ages. With this in mind, it is necessary for us to ask your children to follow some guidelines whilst they are visiting us. We would be grateful if you could read the points below and then sign this document to confirm that you have understood and your child will adhere to our Code of Conduct.

General Conduct and Behaviour

- When taking part in our activities participants must follow all instructions given and our activity instructors may stop the activity if they feel safety is compromised by inappropriate behaviour.
- All guests must respect the other groups on site and must not engage in rowdy, disruptive or aggressive behaviour that may disturb other site users.
- All guests must take all responsible steps to avoid damage to any Kingswood property. Any damages will be chargeable and arrangements for payment must be made prior to departure.
- Violent, rude or aggressive behaviour towards our staff, Kingswood staff or other guests will not be tolerated and may result in the group/individual being asked to leave site.
- All guests must act in accordance with the law anyone found to be acting illegally whilst on site will be reported to the police.

Summary

- Kingswood reserve the right to refuse entrance to any group that have not adhered to these guidelines.
- Kingswood reserve the right to terminate your visit if these guidelines are not adhered to. The Centre Manager will be responsible for deciding if a group/individual needs to be removed and their decision will be final.
- If you are refused entrance or asked to leave early for failing to follow these guidelines no monies will be refunded and Kingswood will bear no responsibility for any costs associated with this.



I confirm that I have read and understood the Groups Code of Conduct and I will ensure the information contained in it will be communicated to all adults on the trip before departure. I confirm that the group will adhere to this.

Parent/carer name: _____

Child's name: _____

Signature: _____

Date: _____

