



## Ecclesfield Primary School

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Executive Head J. Eagleton BSc Hons PGCE NPQH

13th December 2022

Dear Parents and Carers,

Mr Steel is due to take two weeks paternity leave during January 2023. This is due to begin on Tuesday 3rd January 2023; however, this starting date may change due to circumstances.

During this period, Mrs Howford will be teaching Y2S. She is familiar with the school and children and has taught the class before. Mr Steel will ensure there is a smooth transition and will pass on any relevant information so that Mrs Howford is fully up to date with the class.

If you have any questions please contact the school via the office.

Kind regards

Mrs Travers

Assistant Headteacher

