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17th January 2023

Update on teaching staff Y6S Spring Term Parent / Teacher Meeting Appointments

Dear Parents and Carers,

Mrs Howford as you are aware is currently teaching Y6S and will continue after the February half-term until Miss Lawrence starts full time. For the final two weeks of Spring 1, Mrs Howford will not be in school due to a prearranged commitment.

Mrs Travers will be taking Y6 during this period.

Miss Lawrence has started to work with a group of children on a Wednesday in a booster group and school is still awaiting an official release date from her current role.

Parents Evening

We are pleased to invite parents to school for our parents' evenings for the Spring term.

As Mrs Howford is not in school during the planned parents' evening appointments for Y6S will be as follows: Tuesday 20th February and Monday 26th February.



These meetings will provide opportunities to:

- discuss your child's current attainment and emerging gaps.
- provide you with reassurances about the positive elements of school that are working for your child
- discuss any behaviour or attendance issues
- where relevant, the discussion will include a shared joint approach towards addressing any concerns.

If you are unable to attend on these dates, please contact your child's class teacher to arrange a suitable alternative.

To book an appointment, you will need to use the Parents Evening Manager on ParentMail. This allows you to book your parents' evening appointment from your smartphone, tablet or computer as soon as the booking system becomes 'live' which will be 6.00pm on Wednesday 17th January.

If you require any assistance with using the booking system, please contact the office staff. You can also visit the ParentMail help site: www.parentmail.co.uk/help/parenthelp/

Children with Additional Needs (Special Educational Needs)

Structured conversations and My Plan/EHCP reviews were held at the end of the Autumn term to allow a full term's review of progress with the SENCOs, Mrs Stevenson/Mrs Hancox.

These are scheduled again for the end of the Spring term. The SEND team will be in touch after half term to arrange these appointments.

If at any time you would like to speak to the class teacher, the SENCOs (names are above) or the Learning Mentor, Mrs Phillips, about a matter relating to your child, please ask for a meeting via the school office or use your child's year group email address. Please do not delay if anything is worrying you, we all need to work together to resolve any issues.

Yours sincerely
J Eagleton
Executive Headteacher

