



Ecclesfield Primary School

High Street
Ecclesfield
SHEFFIELD
S35 9UD

Tel: 0114 2467396

Fax: 0114 2570854

E-mail: enquiries@ecclesfield-pri.sheffield.sch.uk
Executive Head J. Eagleton BSc Hons PGCE NPQH

8th May 2024

Dear Parents and Carers,

As previously detailed in our letter dated 18th April, **sQuid** will not be in use from 3rd June 2024. It will be replaced by ParentPay. Please do not make any payment transactions via sQuid after 11.59pm on Friday 31st May.

Activation information and codes will be sent to all **priority one parents and carers** on our school database next week (week commencing 13th May) to enable you to set up your ParentPay account.

If you do not receive the emailed instructions from ParentPay by Wednesday 15th May, please contact the school office.

If you are a **priority two parent/carer with parental responsibility**, you will also be able to set up a ParentPay account. This is one of the benefits of this system; sQuid would only allow one log-in per child. Please email enquiries@ecclesfield-pri.sheffield.sch.uk with your request to be added as a **priority 2 user on ParentPay**. Your account will then be created as soon as your child's **priority 1 contact** has activated their account.

Once you have received your activation letter, please download the School Gateway App. Here is the app logo. This is the app which SchoolComms, our new communication system, will run from when we start using it in September 2024.



From this app (which you will need to register at, using the email address and mobile telephone number we hold in our database for you), you will be able to access ParentPay via links section. From here, you will be able to pay for school dinners, book Breakfast Clubs and After School Clubs, give permissions for medication, visits and clubs, etc from Monday 3rd June.

You can also access your ParentPay account via the website www.parentpay.com.



All sQuid balances (debit and credit) will be transferred to ParentPay from sQuid as well as the balances (debit and credit) from Breakfast and After School Club accounts. Please do not make any payment transactions via sQuid after 11.59pm on Friday 31st May.

This app will also give you access to our new messaging system; SchoolComms. SchoolComms will replace ParentMail in September 2024. More information will follow regarding this system in the Summer 2 term.

If you need any information on this initial process, please do not hesitate to contact the school office.

Kind regards

Mrs Lilley
Senior Business Support Officer

