



## Ecclesfield Primary School

High Street  
Ecclesfield  
SHEFFIELD  
S35 9UD

Tel: 0114 2467396

Fax: 0114 2570854

E-mail: [enquiries@ecclesfield-pri.sheffield.sch.uk](mailto:enquiries@ecclesfield-pri.sheffield.sch.uk)  
Executive Head J. Eagleton BSc Hons PGCE NPQH

19th July 2024

Dear Parents and Carers,

At this time of year, we often spend time reflecting and thinking about the people who have supported and helped us. The successes we experience at Ecclesfield Primary School is very much due to a huge team of people who work collaboratively to provide the best for our pupils.

Thank you to the lunchtime supervisors, the premises team, the office staff, teaching assistants and teachers.

To the parents who have supported us at workshops, fundraising events, discos and parents' evenings, thank you for your continued support.

However, the biggest thank you must go to our pupils. The children who make us laugh, challenge us, inspire us and motivate us to teach.

As this academic year draws to a close, we say goodbye to Miss Sweet and Mrs Hurst and wish them good luck for the future. We also say goodbye to Mrs Pass who has been working in Y1. Mrs Pass will be moving to the Treehouse Hub at Coit Primary School from September. We wish her well.

In preparation for the start of the new academic year, please take some time to look through the new information and reminders below.

### School Start and End Times

FS and KSI (Y1 and Y2) will start at **8.30am** and registration will be complete by **8.40am** so the children need to enter the classroom at **8.30am promptly please**. FS/KSI Teachers will be there to collect children from 8.25am.

KS2 will be able to go straight to class on entering school at **8.35am** and taken to class by the teacher for registration by 8.40am at the latest.



Year group	Time collected from playground	Registration start time	Registration End Time	Exit Time	Location for drop off and collection
Y6	8.35am	8.40am	8.50am	3.10pm	Y6 playground
Y5	8.35am	8.40am	8.50am	3.10pm	Y6 playground
Y4	8.35am	8.40am	8.50am	3.10pm	KS2 playground
Y3	8.35am	8.40am	8.50am	3.10pm	KS2 playground
Y2	8.25am	8.30am	8.40am	3.00pm	KS1 playground
Y1	8.25am	8.30am	8.40am	3.00pm	KS1 playground
FS	8.25am	8.30am	8.40am	3.00pm	F2 playground

The FS and KS1 classroom doors will be closed at 8.40am promptly.

The KS2 doors will also be closed at 8.40am

The gates around school will start to **be closed by 8.50am** at the latest.

Children arriving after **8.40am** will have to enter the school via the school office and will be registered late.

The **Well Lane barrier** is closed between 8.00am and 9.30am and between 2.30pm and 4.30pm.

**Hanwell Lane Car park** is open from 7.30am for **Breakfast Club drop off only**.

Punctuality is extremely important so that your child has a good start to the day. At registration time, the teachers share the plans for the day ahead, deal with any issues. If a child is not in school on time they will not know what is going to happen during the day and will also be late starting their morning tasks.



### Upper Key Stage Two:

If your child is walking home or meeting you in a different location, please ensure the class teacher is aware. We would also ask that this information is formally communicated to us via the £0.00 **ParentPay** offer entitled "Pupil Exit Instructions" by the deadline of 11.59am on Friday 30<sup>th</sup> August 2024

### Curriculum Workshops

During the next academic year, we will be carrying out workshops for curriculum areas such as reading, maths and science. There will be one each half term for each year group and they will be held at the end of the day. The workshops will be an opportunity for family members to work alongside the children and staff within school. Parents will also be asked about what they want to know about how we teach subject areas so that we can tailor the workshops accordingly.

We are also looking at opportunities for parents to take part in our Storytime sessions. Further communication about how you can engage with your child's reading sessions in school will be sent out in September once the children are settled in school. Our workshops and story time sessions will be running instead of reading morning/afternoon sessions which have been taking place this year.

### PE Uniform

When it is your child's PE day, we expect them to come to school in their PE kits which is as follows:

Plain white T shirt and plain black PE style shorts or plain jogging bottoms.

Either a school jumper or a **plain** navy-blue jumper, trainers or plimsolls.

**Football kits are not to be worn. Please ensure PE kits do not contain any logos.**

Hair should be tied back and please ensure your child is able to take out any earrings before a PE lesson or a swimming lesson.

Rings, necklaces, bracelets are also unnecessary. **Children who wear earrings should only be wearing studs.**

**PE days for each class will be communicated to you on Monday 2<sup>nd</sup> September.**



We would also remind you that children should bring **water only** in a named bottle to school rather than juice. Children will be able to re-fill their water bottles throughout the day.

### Communication

Class Dojo will continue to be used for reward points for the children. Please note the message function is not available. The year group email system will continue to be in place, providing parents with a dedicated class email.

Year Group	Email
F2 (Lions and Tigers)	f2@ecclesfield-pri.sheffield.sch.uk
Y1	y1@ecclesfield-pri.sheffield.sch.uk
Y2	y2@ecclesfield-pri.sheffield.sch.uk
Y3	y3@ecclesfield-pri.sheffield.sch.uk
Y4	y4@ecclesfield-pri.sheffield.sch.uk
Y5	y5@ecclesfield-pri.sheffield.sch.uk
Y6	y6@ecclesfield-pri.sheffield.sch.uk

Please note the following:

- Emails will not be checked during the school day continuously as teachers are teaching
- Emails will not be responded to after 5.30pm. Any emails received after this time will be responded to the following morning after 8am, if the email needs a response
- If there is an urgent issue, please contact the office up from 8am-5.45pm
- Emails to [enquiries@ecclesfield-pri.sheffield.sch.uk](mailto:enquiries@ecclesfield-pri.sheffield.sch.uk) will be checked until 6pm
- Emails sent over the weekend by parents/carers will be looked at on Monday/start of the week

### Medication and Asthma Inhalers

On **Wednesday 4th September**, please bring any asthma inhalers (in date) and ongoing medicines to the school office where they will be recorded. These items should display the prescription label showing your child's name. Please complete the **ParentPay offers as follows, prior to Tuesday 3rd September so that we can prepare the necessary paperwork.**

"**Medicine Administration**" - for ongoing medication

"**Asthma Medication Permission**" - for inhalers to be kept in school



## Taylor Shaw School Meals Provider and Diet Plans

Additional measures have recently been rolled out to primary schools by introducing Medical Diet ID cards in school. These measures support safety of pupils and help to reduce specific risk as much as is possible. Please see below information about requesting a medical diet if your child has a medical condition, food allergy or an intolerance.



Medical diet flow diagram - Colour.pd



Medical diet form.dotx



Medical Diets Procedure 2020.pdf



Temporary Medical Diet Meal.dotx

## School Meals and School Milk

In September a school meal will cost **£2.60** and school milk will be **£0.24p** per day.

If you wish your child to receive school milk in the Autumn term, please complete the ParentPay offer by 11.59pm on Tuesday 26th August.

F2 Y1 and Y2 will continue to receive universal free school meals. For children in KS2 school meals will need to be paid for in advance.

## Breakfast and After School Clubs

Bookings for the Autumn term 2024 for both clubs will go live on ParentPay on Tuesday 23rd July.

Breakfast Club opens at 7.30am and After School Club closes at 5.30pm every weekday. Further information regarding these clubs can be found on our website <http://www.ecclesfieldprimary.co.uk/>.

Please ensure your child does not bring toys, cards or any other items from school. These invariably cause a distraction in class and we do not want children getting upset if they are lost or damaged.

We would like to wish you all a wonderful summer break and look forward to seeing you all on Wednesday 4th September.

J. Eagleton

