



Tuesday 2nd September 2025

Dear Parents and Carers,

We are looking forward to welcoming you and the children back to school tomorrow. We hope that you have had a lovely summer together.

Below are a few reminders to help with readiness for our start on Wednesday 3rd September.

School Start and End Times

Year group	Time collected from playground	Doors closed	Exit Time	Location for drop off and collection
FS	8.25am	8.35am	3.00pm	KS1 playground
Y1	8.25am	8.35am	3.00pm	KS1 playground
Y2	8.25am	8.35am	3.00pm	KS1 playground
Y3	8.35am	8.45am	3.10pm	KS2 playground
Y4	8.35am	8.45am	3.10pm	KS2 playground
Y5	8.35am	8.45am	3.10pm	Y6 playground
Y6	8.35am	8.45am	3.10pm	Y6 playground

The gates around school will start to be closed by **8.50am** at the latest.

Children arriving after **8.45am** will have to enter the school via the school office, and they will be registered late.

The **Well Lane barrier** is closed between **8.00am** and **9.30am** and between **2.30pm** and **4.30pm** so that children can enter school safely.

**Hanwell Lane Car park** is open from **7.30am** for Breakfast Club drop off **only**.

If you are struggling to get your child into school on time, then please speak to a member of staff for help and guidance with this. Mrs Phillips and Mrs Cowlshaw are the staff to contact in the first instance.



### Upper Key Stage Two:

If your child is walking home or meeting you in a different location, please ensure the class teacher is aware. We would also ask that this information is formally communicated to us via the £0.00 **ParentPay** offer entitled “**Pupil Exit Instructions**”.

### PE Uniform

On your child's PE day, they wear their PE kit to school for the full day.

For PE, your child will need:

- Plain white T shirt and plain black PE style shorts or plain jogging bottoms.
- Either a school jumper or a plain navy-blue jumper and trainers or plimsolls.

Football kits are not to be worn. Please ensure PE kits do not contain any logos. Hair should be tied back, and please ensure that your child is able to take out any earrings before a PE lesson or a swimming lesson themselves.

Earrings should be studs only. No other jewellery should be worn.

Below are the details of the PE days for each year group:

Y1	Tuesday and Thursday
Y2	Tuesday and Friday
Y3	Tuesday and Wednesday (Y3W) Tuesday and Thursday (Y3GS)
Y4	Wednesday (swimming kit required) Thursday
Y5	Wednesday and Thursday
Y6	Wednesday and Friday

PE will start from the second week back.

### Communication

Class Dojo will continue to be used for reward points for the children. Please note that the message function is not available. The year group email system will continue to be in place, providing parents with a dedicated class email.



The details of which you will find below:

Year Group	Email
F2 (Lions and Tigers)	<a href="mailto:f2@ecclesfield-pri.sheffield.sch.uk">f2@ecclesfield-pri.sheffield.sch.uk</a>
Y1	<a href="mailto:y1@ecclesfield-pri.sheffield.sch.uk">y1@ecclesfield-pri.sheffield.sch.uk</a>
Y2	<a href="mailto:y2@ecclesfield-pri.sheffield.sch.uk">y2@ecclesfield-pri.sheffield.sch.uk</a>
Y3	<a href="mailto:y3@ecclesfield-pri.sheffield.sch.uk">y3@ecclesfield-pri.sheffield.sch.uk</a>
Y4	<a href="mailto:y4@ecclesfield-pri.sheffield.sch.uk">y4@ecclesfield-pri.sheffield.sch.uk</a>
Y5	<a href="mailto:y5@ecclesfield-pri.sheffield.sch.uk">y5@ecclesfield-pri.sheffield.sch.uk</a>
Y6	<a href="mailto:y6@ecclesfield-pri.sheffield.sch.uk">y6@ecclesfield-pri.sheffield.sch.uk</a>

Please note the following:

- Emails cannot be continuously checked during the school day as the teachers will be in class with the children.
- Emails will be responded to at the earliest convenience between the hours of 8am and 5.30pm and within 5 working days.
- If there is an urgent issue, please contact the office between the hours of 8am-5.45pm.
- Emails to [enquiries@ecclesfield-pri.sheffield.sch.uk](mailto:enquiries@ecclesfield-pri.sheffield.sch.uk) will be responded to at the earliest convenience between the hours of 8am and 5.30pm and within 5 working days.

### Medication and Asthma Inhalers

On **Wednesday 3rd September**, please bring any asthma inhalers (in date) and ongoing medicines to the school office where they will be recorded. These items should display the prescription label showing your child's name. Please complete the **ParentPay** offers (as listed below) prior to Wednesday 3rd September so that we can prepare the necessary paperwork.

"**Medicine Administration**" - for ongoing medication

"**Asthma Medication Permission**" - for inhalers to be kept in school

Please ensure that your child does not bring toys, cards or any other play items into school. These invariably cause distraction in class, and we would not want children getting upset if they are lost or damaged.

We are excited to see you all on Wednesday.

Kind regards,

Ecclesfield Staff

