



Ecclesfield Primary School

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27th September 2024

Parent and Teacher Pupil Progress Meetings -Autumn 2024

Dear Parents and Carers,

We are pleased to invite parents/carers to school for our autumn parents' evening which will be held after school on **Thursday October 10th and Tuesday October 15th 2024.**

These meetings will provide opportunities to:

- discuss how well your child has settled into the new school year
- discuss any questions you may have

If you are unable to attend on these dates, please contact your child's class teacher to arrange a suitable alternative.

Children with Additional Needs (Special Educational Needs)

For parents or carers of pupils on the SEND register, please still book an appointment with your child's class teacher. Structured conversations and My Plan/EHCP reviews will then be held in November allow a full term's review of progress with the SENDCos; Mrs Stevenson and Mrs Hancox. The SEND team will be in touch after half term to arrange these appointments.

Booking an appointment

To book an appointment, you will need to use the Parents Evening Section on ParentMail. This allows you to book your parents' evening appointment from your smartphone, tablet or computer as soon as the booking system becomes 'live' which will be **6.00pm on Friday 27th September.**



If you require any assistance with using the booking system, please contact the office staff. You can also visit the ParentMail help site: www.parentmail.co.uk/help/parenthelp/

Parents of children in EYFS

As this is the first school parents evening for your child, this will run a little differently. You will be able to book at 30-minute appointment with your child's class teacher. This will give you the opportunity to discuss how your child has settled into school, to get to know their school readiness and how to support your child at home to have a successful first year in school. The days for these appointments are as follows:

Lions (Mrs Ingram / Miss Leach)	7th and 14th October
Tigers (Miss Pilling)	21st and 22nd October

Appointments will be available throughout the day on both occasions - you will be able to book your appointment through ParentPay when they go 'live' on **6.00pm on Friday 27th September**

Please NOTE

Please do not delay if anything is worrying you; we all need to work together to resolve any issues. If at any time you would like to speak to the class teacher or the SENCo about a matter relating to your child, please ask for a meeting via the school office or use your child's year group email address.

Kind regards

J. Eagleton

