



**Ecclesfield Primary School**

High Street  
Ecclesfield  
SHEFFIELD  
S35 9UD

Tel: 0114 2467396

Fax: 0114 2570854

E-mail: [enquiries@ecclesfield-pri.sheffield.sch.uk](mailto:enquiries@ecclesfield-pri.sheffield.sch.uk)  
Executive Head J. Eagleton BSc Hons PGCE NPQH

17th March 2021

Parents' Evening Thursday 29th April and Wednesday 5th May

Dear Parents and Carers,

In the Spring term, school would have usually invited you to attend a formal Parents' Evening to discuss your child's welfare, attainment, progress, and next steps in learning. The most recent lockdown and continuing pandemic has delayed these meetings. I know that the vast majority of pupils attended zoom lessons or were in school which is a credit to you and your child and we thank you for your support with the remote learning. However, as I am sure you will agree, zoom lessons are not a substitute for the real teacher. Hence the teaching staff need a period of time to gather as much evidence as they can about your child before the next parents' evening.

The parent teacher meetings will be held on **Thursday 29th April 2021 and Wednesday 5th May 2021**. The meetings will be held via zoom or over the phone due to the ongoing pandemic situation, depending on parental preference.

*Please note: Class FSN (Lions) parents' evening meetings will be held on either Tuesday 18th or Thursday 20th May 2021 to allow time for new staff in FS to get to know the children.*

These meetings will provide the following opportunities to discuss:

- how your child has settled back into school
- your child's current attainment and emerging gaps
- any worries with behaviour or attendance
- provide you with reassurances of the positive elements that are working for your child
- where relevant, the discussion will include a shared joint approach towards addressing any concerns.



To book an appointment, you will need to use the Parents Evening Manager on ParentMail. This allows you to book your parents evening appointment from your smartphone, tablet or computer as soon as the booking system becomes 'live' which will be **Monday 22nd March at 6.30pm**. Appointment dates and times will be displayed on the ParentMail system.

Please ensure that you confirm in the Notes section at the time of booking whether you require a zoom meeting or a telephone meeting. If you require any assistance with using the booking system please contact the office staff. You can also visit the ParentMail help site: [www.parentmail.co.uk/help/parenthelp/](http://www.parentmail.co.uk/help/parenthelp/)

#### Appointment via Phone

Please be aware that the phone call may appear as an unknown number on your phone.

#### Appointment via Zoom

Please use your child's name when entering the zoom meeting so staff know who is waiting. Your child's class teacher will admit you onto the video call at your allocated time.

#### Review meetings with Mrs Stevenson

For children with additional needs, we are holding parent meetings with the class teacher and/or Mrs Stevenson via zoom or telephone. **You should have already been contacted to arrange an appointment.** These meetings **replace** the ten minute slots that you would otherwise have had. Please do not attempt to book a parents' meeting slot on the booking system.

**If at any time you would like to speak to the class teacher about a matter relating to your child, please ask for a telephone appointment via Class Dojo or call the office to arrange. Please do not delay if anything is worrying you, we all need to work together to resolve any issues.**

J. Eagleton





**Ecclesfield Primary School**

High Street  
Ecclesfield  
SHEFFIELD  
S35 9UD

Tel: 0114 2467396

Fax: 0114 2570854

E-mail: [enquiries@ecclesfield-pri.sheffield.sch.uk](mailto:enquiries@ecclesfield-pri.sheffield.sch.uk)  
Executive Head J. Eagleton BSc Hons PGCE NPQH

