



Ecclesfield Primary School

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17th March 2021

Updates Y1 and Y2 entry procedures only

Dear Parents and Carers,

Thank you to the parents and carers who have continued to contribute positively and in a constructive manner to the review of the Y1 and Y2 entry and exit procedures at Montenev gate. We have had many positive comments about the procedures which have reduced congestion, encouraging parents not to gather at the school entrance. As always we continue to review our procedures and welcome your feedback.

With regards to the **entry procedures** there are still some concerns amongst a few of the parents regarding social distancing and staggered start times.

As per our previous letter, **in order for this to work and ensure that the children arrive safely, we kindly ask that all parents and carers support school at all times** in its endeavours to make entry and exit safe and happy for all our children.

- Park on Montenev Road and **not on the pavement** as it limits the amount of space for children to get passed.
- Please arrive promptly at your allocated entry and exit time to avoid busy periods.
- Where possible **one** adult only should drop off and collect their child/children from school. This will help to reduce congestion on the pavement.

Please follow the DFE guidance to stay **distant wherever possible to ensure there are not large crowds gathering at the school gates.**



Therefore, **from tomorrow (Thursday 18th March)**, the following entry system will apply:

Y2 Entrance: 8.30am, Montenev Road

Y2 parents and children are to queue **down the pavement (towards the junction with Wordsworth Avenue)**. Members of staff will let the children in so they can line up on the playground. Please continue to queue in your allocated space and members of staff will ensure the children enter the playground when safe to do so.



Y1 Entry 8.35am, Montenev Road

Y1 parents are to queue **up the pavement (towards the junction with Montenev Crescent)**. Members of staff will let the children in so they can line up on the playground. Please continue to queue in your allocated space and members of staff will ensure the children enter the playground when safe to do so.



However, there will be times where some families may arrive at school later or earlier for a variety of reasons such as traffic or buses not arriving on time. If this does happen, just continue to wait in the allocated queue safely. If the entry is clear, we will allow other children from other year groups to enter school in a safe way.

In addition, adverse weather conditions will also have an impact on staggered start and exit times. Therefore, following a risk assessment, amendments may be made to the procedures. For example, if it is raining, we will encourage the children to come into school as quickly and safely as possible. The gate will remain open until 8.50am so please do not worry. If you are later than 8.50am, you will need to arrive at the main entrance to contact the school via telephone and we will arrange a member of staff to collect your child.

Thank you for your co-operation once again.

Key Stage One Team

